

## 1. PURPOSE OF CHARTER

The Board Charter sets out the overall strategy of the Board of Directors (“the Board”); as well as the roles, functions, and responsibilities of the Board of Children’s Wishing Well.

The conduct of the Board is also governed by the Charities Act, IPC Regulations, Constitution of Children’s Wishing Well, as well as its Code of Conduct for Board Directors and Volunteers, which are not replicated here.

## 2. PURPOSE OF THE BOARD

*“The purpose of the board is to provide effective leadership and collaborate with the executive management team to constantly and efficiently work towards the agreed vision and mission of the Company.”*

The Board’s objectives are in 3 broad areas:

COMPLIANCE	PERFORMANCE	OUTREACH
<p><b>Legal</b></p> <ul style="list-style-type: none"> <li>• enforce compliance with Directors’ responsibilities</li> <li>• monitor compliance with laws and regulatory requirements</li> </ul>	<p><b>Strategy and Policy</b></p> <ul style="list-style-type: none"> <li>• formulate Vision &amp; Mission and ensure they are embedded into CWW’s culture and operations</li> <li>• ensure appropriate corporate governance structures are in place, including meeting the Code of Governance and other IPC requirements</li> <li>• approve strategic plan and policies and regularly monitor overall performance</li> <li>• ensure succession planning</li> <li>• implement regular board evaluation and self-evaluation</li> </ul>	<p><b>Public Relations</b></p> <ul style="list-style-type: none"> <li>• represent CWW at official events in accordance with our Code of Conduct</li> <li>• project a positive image of CWW online and in person in accordance with our media policy</li> <li>• advocate the vision of CWW to raise awareness and publicity</li> </ul>
<p><b>Accountability</b></p> <ul style="list-style-type: none"> <li>• approve annual budget and monitor financials</li> <li>• ensure compliance with financial and regulatory audits</li> </ul>		<p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• recommend contacts and set up opportunities for donations and grants</li> <li>• represent CWW at in-house / external fundraising events</li> <li>• advocate CWW to potential donors and sponsors</li> </ul>
<p><b>Risk management</b></p> <ul style="list-style-type: none"> <li>• ensure up-to-date and effective risk profile and management strategy</li> <li>• ensure insurance coverage are up to date and comprehensive</li> <li>• monitor critical risks</li> </ul>		

### **3. BOARD CULTURE AND VALUES**

**a. Board Meetings**

The Board actively seeks to have an engaged culture, where Directors attend at least 3 out of 4 Board Meetings per year. Board Meetings are characterised by active participation and candour that is honest yet constructive.

**b. Board Resolutions**

Voting may take place during Board Meetings or virtually via emails. Approved Board Resolutions are signed and submitted within 5 working days.

**c. Representations**

Board Directors join at least one sub-Committee, and actively participate in its meetings and discussions. Board Directors also represent CWW at external official events at least once a year.

**d. Involvement with Executive Management**

The Board has no operational involvement in the conduct of CWW's business activities and delivery of services.

**e. Training and Performance Evaluation**

There are many opportunities for Directors to attend training. There is a policy where training costs are partially subsidised by CWW. The Board performs an annual self-evaluation exercise to assess the individual performance of Directors and the Board as a whole.

~~~~~